

JOB ANNOUNCEMENT

<u>Regular Recruitment</u>		<u>Continuous Recruitment</u>	
Agency No. <u>181</u>	Position Nos. <u>00501</u>	Agency No. _____	Role Code _____
Recruitment Type <u>G</u>	A = Agency Employees Only E = State Employees Only <u>G = General Public</u>	Location Code _____	Pay Area _____
		Shift Code _____	Recruitment Type _____
		EES Approval _____	
Application Closing Date <u>OPEN UNTIL FILLED</u>		Role Code (For Alternate/trainee only) _____	

Job Title COMPLIANCE SAFETY & HEALTH OFFICER (CSHO) APPRENTICE

Job Duties/Qualifications

Assists and supports CSHO's in the inspection and investigations of construction, manufacturing and industrial sites to determine compliance with Federal and State Occupational Safety statutes and codes. Assists CSHO's in inspections by walking through sites, learning to use and operating simple test equipment, recording CSHO observations of workplace conditions and operations, and assists with interviews as appropriate. Supports case file preparation by providing research and information to CSHO's in order to effectively identify and evaluate hazards and/or potential code violations. Ability to learn and continuously improve understanding of occupational safety and health principles, practices, and applicable safety statutes, regulations and codes by participating in related instruction classes and on-the-job training. At appointed phases in the program, ability to conduct non-complex inspections, identify and analyze unsafe practices and workplace conditions, and make initial recommendations to CSHO's for case file preparation. Ability to participate in Informal Conferences, as needed. Ability to effectively participate in other related instruction in order to continuously improve technical and programmatic knowledge of Agency operations. Prefer knowledge and demonstrated ability to use personal computers and related software applications. Education preferences are flexible and could include a BS degree in specific safety/health fields, related sciences and/or engineering, Associate Degree with coursework in sciences, engineering, business, or practical job experience in related fields. Effective verbal and written communication skills are desired. Bilingual language skills highly preferred. Position requires moderate physical activity that includes but is not limited to: climbing stairs and ladders, bending, walking up and down inclines, lifting and carrying loads up to 30 pounds, etc. Candidates must possess a strong work ethic, good customer service skills and a positive attitude. This position is an integral part of the agency's internal certification process and a Commonwealth of Virginia Registered Apprentice Program. A background investigation will be conducted. This position is partially funded from Federal Grant Sources. Continued funding is dependent upon availability of funds. **POSITION LOCATED IN RICHMOND.**

Apply to VA Dept. of Labor & Industry
13 South 13th Street, Richmond, VA 23219
Contact Human Resource Office

Phone No. (804) 371-2325

Fax No. (804) 786-0139

To Apply, State Form – 10-012 Required Y (State Application May be obtained from Agency or local VA Employment Commission Office)

C. Ray Davenport, Commissioner 10/11/05
Appointing Authority Date

Pay Band: 3 Starting Salary: \$26,600 - \$35,000 ANNUALLY

DOLI does not discriminate on the basis of race, color, national origin, sex, age or disability in employment or provision of services.

Keyed _____
Date _____